

Exit Interview Questionnaire

NAME: _____ ID# _____

POSITION/JOB TITLE: _____

DEPARTMENT: _____ RESIGNATION DATE: _____

(PLEASE CHECK ONE) _____ FACULTY _____ STAFF EXEMPT _____ STAFF NON-EXEMPT

The University of Tennessee is interested in knowing about your university work experiences and why you have chosen to leave. Your comments may help us to make the university a better place to work.

1. Please explain your reasons for leaving the University of Tennessee:

2. Are there any working conditions which led to your decision to resign?

3. What did you enjoy most/least about your work experience at the University of Knoxville?

Most: _____

Least: _____

4. Could UT have done anything to prevent you from leaving?

5. What factors contributed to your accepting a job here? Were your expectations realized?

6. Please comment on your opportunities for personal growth and development.

7. Did your opportunities for advancement meet your expectations?

8. How did you feel about the quality of the supervision you received?

9. Is there anything else you would like us to know?

10. Would you recommend the University of Tennessee, Knoxville as a place to work?
___ Yes ___ No

Thank you for your responses. In an effort to improve practices and procedures throughout the University, this office may share summary information (no names or identifying information) of exit interview questionnaire answers in aggregate form.

If you are mailing the completed form, please return completed form to:

The University of Tennessee
Human Resources - Employee Relations
105 Student Services Building
Knoxville, TN 37996-0213
(865) 946-8847

Employee's signature

Date