THE UNIVERSITY OF TENNESSEE Request for Student Fee Discount For Spouse and Dependent Child

This form is used to request approval for a student fee discount for **undergraduate students** in accordance with Policy 331, Educational Assistance (Student Fee Discount) for Spouses and Dependent Children of Employees.

INSTRUCTIONS: Please complete Section I below, have your department head complete Section II and forward to your Human Resources Office at least 20 days prior to registration to ensure adequate time for processing. The approved form will be returned to you.

		is section as applicabl	.			
Employee Name	e (please print)	Personnel No.	Camp	us/Office Address	Campus/ Office Phone No.	
Spouse/Depe	endent Child In	formation:				
Name	e of Spouse/Depen	dent Child	_		Relationship	
 Distributions:	Date of Birth (if Child) Distributions:		Campus Enrolled	Acade	Academic Term and Year	
Depai	rtment		Cost Center/WBS	Perc	ent of Effort	
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Employee Certi	ification:					
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