Position Announcement
Assistant Vice Chancellor for Student Life, Leadership & Engagement

The Division of Student Life at the University of Tennessee, Knoxville invites applications and nominations for the position of assistant vice chancellor for student life and leadership and engagement (AVC, LE). Reporting to the vice chancellor for student life, the assistant vice chancellor serves as member of a stellar and highly engaged Executive Leadership team and is responsible for oversight of four (4) reporting offices: Jones Center for Leadership & Service, Sorority & Fraternity Life, Center for Student Engagement, and the Student Union.

The Position: The assistant vice chancellor for student life, leadership and engagement has primary responsibility for working with unit directors to lead major leadership and student engagement initiatives that significantly impact student learning, engagement, success, and supporting the Volunteer Experience. The AVC, LE is expected to engage, challenge, and support our students through intentional programs and services. We seek colleagues that are committed to teamwork and have a passion for working with and serving all students. The position is expected to engage, challenge, and support our students through intentional programs and services that builds leadership, increases campus community, and develops students personally to aid in their transition to life beyond their experience within the University. It is critical that the AVC, LE support the unit to ensure these three tenants contribute to Student Life’s strategic priorities: transformative experiences, culture of inclusivity & care, personal & professional growth and responsible & effective stewardship. The AVC, LE will serve on various university committees and represent the University as a member of regional and national organizations. The AVC, LE is accountable for organizational dynamics, budgeting, financial management, staff supervision, and student development as it relates to student learning.

The University and Region: UTK is the state’s flagship, land-grant university. We are a Research 1 university, housing 11 colleges and 900+ programs of study. With an enrollment of 30,000 students, our undergraduate and graduate programs are repeatedly ranked among top national programs. The city of Knoxville is a hidden gem with a beautiful and walkable downtown, a diverse music scene, active neighborhoods, unique restaurants, and a robust offering of outdoor and cultural activities. UTK is located within easy driving distance to Asheville, Nashville, Atlanta, and the Great Smoky Mountains; and a day’s drive to Memphis, Chicago and Washington D.C. Knoxville and the surrounding counties have a statistical area population of over 850,000 people. The Knoxville region houses many leading corporations, including Bush Brothers & Company, Discovery Inc., Tennessee Valley Authority, and Oak Ridge National Laboratory.

What We Require:

Education: This position requires a master’s degree in higher education, college student personnel or related field.

Experience:
- Substantial leadership experience, typically gained by 7 years or more of relevant experience in a college environment.
- Substantial experience advocating and supporting students in leadership and engagement roles.
- Experience in budget management.
- Demonstrated commitment to the intellectual, professional, and personal development of a diverse student body.
- History of working collaboratively with diverse constituencies.
Knowledge, Skills, & Abilities:

- Ability to lead a team of seasoned staff in the provision of programs and services.
- Ability to communicate effectively to allow incumbent to serve as a representative for the division within the University and in the community at-large.
- Ability to cultivate meaningful relationships with students, faculty, staff and external constituencies.
- Ability to prioritize and manage multiple tasks.
- Knowledge and experience with student engagement, leadership, assessment, and evaluation.
- Proven ability to promote collaboration, teamwork, and involve stakeholders in the decision-making process.
- Ability to cultivate meaningful relationships with students, faculty, staff and external constituencies.

What We Prefer:

**Education:** A doctoral degree in a related field is preferred.

**Experience:**

- Excellent presentation and training skills
- An understanding of student development as it relates to student learning
- Administrative experience at the Dean, Associate Dean, Assistant Dean or Director level within a Division of Student Life.
- Understanding of legal issues and university, federal and state statues impacting higher education.

**Salary:** The salary for this position is commensurate with experience and other qualifications and is accompanied by a standard university benefits package. This is an exempt, 12-month, full-time, non-tenure track staff position.

For full consideration, candidates are encouraged to submit a cover letter, resume/CV and contact information for five (5) professional references with an application through our formal applicant site by **April 8, 2022**. It is anticipated that the successful candidate will begin this role on July 1, 2022. Nominations are welcomed and should be made by providing a recommendation to Brooke Swart, Executive Recruiter, at bswart@utk.edu.

All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status.

Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations.

In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University.

Inquiries and charges of violation of Title VI (race, color, and national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone (865) 974-2498. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.