

DYL Professional Fellows Spring 2024

The Design Your Life (DYL) Professional Fellowship is open to non-exempt and exempt staff from Student Success, Student Life, CEHHS, HR, and DAE. Please complete all sections below including your electronic signature and your supervisor's electronic signature, and email to **Cearra Sears at csears7@utk.edu by midnight on January 19, 2024**.

By applying, you agree to be part of a 12-week DYL Professional Fellows cohort program, **February 5-April 26, 2024**:

- During the first half of the program, **February 5-March 11**, we will meet **every Monday from 1pm-2pm** to focus on life design and preparation for your fellowship
- During the final half of the program, the weeks of **March 18-April 26**, you will participate in a professional fellowship, averaging 4-6 hours per week, in a department of your choosing within the five participating areas
- Since this experience is designed for your professional development, you will receive training credit for participation; no additional stipend will be provided by your fellowship host department

Available fellowship locations; please only rank your top 5 fellowship choices, from 1-5:

Student Life | Office of the Vice Chancellor with a focus on Health & Wellness | Dr. Jill Zambito

Student Life | Office of Assessment & Strategic Initiatives | Dr. Melissa Brown

Division of Access & Engagement | Assessment & Accountability | Dr. Janelle Coleman

Division of Access & Engagement | Strategic Initiatives & Commissions & Councils | Dr. Lamar Bryant & Dr. Kevin Reeves

Student Success | First-year Programs | Stephanie Caplan

Student Success | Academic Success Center, Vol Study Center | Tabitha Villalba

Student Success | Undergraduate Research and Fellowships | Dr. Meredith Malburne-Wade

Human Resources | Learning & Organizational Development | Kerrie Johnson

Human Resources | Recruitment | Jay Haley

Human Resources | Career Development | Nancy Burkett & Cearra Sears

CEHHS | Office of Diversity, Equity & Inclusion | Dr. Dorian McCoy

If your preferred department isn't listed above, please share for future possibilities:

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**please list your
skills and
experiences
related to your
fellowship
choices**

**please list
your goals for
your
fellowship,
including
experiences
you would like
to have and
your learning
objectives**

**please share
your career
goals and how
this fellowship
will help you
work toward
your goals**

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Applicants, your signature below affirms your commitment to participation in the 12 week DYL Professional Fellowship, including 6 weeks' participation in a life design cohort with other staff and 6 weeks' participation in a professional fellowship, averaging 4-6 hours per week. **Supervisors**, your signature below affirms your approval for your staff member's participation in this cohort program and your agreement to provide them with release time to participate in the fellowship if they are selected.

Your Name:

Job Title:

Department:

Email:

typing your name below indicates your electronic signature:

Signature:

Supervisor's Name:

Job Title:

Department:

Email:

typing your name below indicates your electronic signature:

Supervisor's Signature:

Please email the completed application with signatures to Cearra Sears at csears7@utk.edu by midnight on January 19, 2024. Please also email a copy of your resume.