

## PRESENT

Jason Baggett, Mike Brady, Brian Browning, Amy Bruner, Alicia Calderon (Campus Partner), Jon Chandler, Darrell Easley, Chris Gilbert, Dedra Giles, Alexanderia Gonzales, Bill Jackson (Campus Partner), Chief Troy Lane (Guest Speaker), Debbie Lane, Richard Shackelford, Jeni Sharp, Shane Sloan, Sam Smith, Randy Thornhill, Jake Turner, William Wainright, and Dave Webb

## ABSENT

Stevin Amonett, Cory Beets, Shannon Bruce, David Bryant, Paul Finley, Douglas Grant, Holly Harmon, Kasey Kahm, Riley Kneale, Jimmy Large, James McCarter, Regina Olum, Chip Pennoyer, Rhett Priode, Patrick Richter, Cody Smith, Justin Stafford, Natalie Summers, Neal Vercler, and Hannah Wallace

### 1. WELCOME

Jon Chandler, Senior Employee Relations Consultant, welcomed everyone to the October 2023 meeting.

### 2. GUEST SPEAKERS

- a. New Security Enhancements – Troy Lane, Chief of Police & Associate Vice Chancellor for Public Safety

The Tennessee Higher Education Commissioner released a document about security standards for schools approximately 2 years ago. There were a few broad guidelines that Chief Lane noticed, which talked about exterior building security and require that all exterior doors to campus buildings be secured. Campus leadership did a safety study of campus buildings and how best to apply the security standards from the document.

Since the University is a public institution, our doors are open to the public. Due to this, new locks are going to be installed across campus that allow the doors to be automatically unlocked during business hours and automatically locked at a set time

each day. The new locks will also allow the Police department to lock certain doors and monitor what doors are open during an emergency on campus. Most of these new locks will have card readers added to the door to be able to be unlocked by staff members of the campus community who need access to the building and have permissions to open the door. Any doors that do not receive the digital card readers, will become exit only doors.

For more information, visit the public safety page on the UT website: <https://safety.utk.edu/>. For information on central alarms and building access, visit: <https://safety.utk.edu/physical-security/>.

### 3. UPDATES

a. Finance and Administration Update – Brian Browning, Associate Vice Chancellor for Operations

There is a record enrollment of 36,211 graduate and undergraduate students this Fall. The campus is growing and all the infrastructure is going to have to grow along with that. The campus will continue to enhance and refine enrollment growth plans. The Financial Year 2025 budget planning process will begin around November 2023.

b. Facilities Services Update – Mike Brady, Associate Vice Chancellor for Facilities Services

The facility services team is busy working home football games. They just finished up the third game of the season, which was the most attended game this year, but is expected to be surpassed by the Georgia game attendance.

c. Human Resources Update – Darrell Easley, Director of Employee Relations and Learning & Organizational Development

HR is finishing its busy hiring season (which is the August and September months).

The McLean Employee Engagement Survey was emailed to employees across the entire system on September 20, 2023. We appreciate participation as the results of that survey are reviewed by the Cabinet, and acted upon.

Many training, learning, and career development sessions are being conducted by several departments in HR. Look for opportunities in K@TE for upcoming sessions held by our departments, as there are many great sessions scheduled for this Fall.

### 4. CONSTITUENT QUESTIONS

- a. There were no constituent questions submitted before the meeting.

### 5. OTHER BUSINESS/ANNOUNCEMENTS

- a. Open Enrollment is happening now! Now is your chance to make any changes to your insurance benefits for the 2024 year. Open Enrollment ends on October 13, 2023.
- b. EAP Overview Webinar - Learn about your EAP benefits on October 17<sup>th</sup>, 2023
- c. Financial Wellness Series - Check out K@TE for upcoming sessions. Next session will be "How to Manage Finances" on October 18<sup>th</sup>, 2023
- d. Career Well-Being: Be Happy & Healthy @ UT Knoxville - October 25<sup>th</sup>, 2023, hosted by HR Career Development and Be Well
- e. Online Office Games: Fall For Fun Edition - October 30<sup>th</sup>, 2023

6. REMINDERS:

- a. Please email Jon Chandler (jchand41@utk.edu) or Sam Smith (SamSmith5@utk.edu) any constituent questions.