

**CAREER GATEWAY TIMESHEET SCHEDULE:
January - June 2025 (Fiscal year end)**

<u>Pay Period Dates</u>	<u>PPE: Time Sheet Due Date (5:00PM)</u>	<u>Pay Date</u>
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****During holiday periods & when the fiscal year ending splits dates within a pay period, timesheets may be requested earlier than or outside of the usual due dates & timeframes.****

Notification will be provided if the timesheet due dates change based on revised payroll deadline and holidays.